

**GOVERNMENT OF MEGHALAYA
HEALTH & FAMILY WELFARE DEPARTMENT**

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Shillong, the 17th August, 2023.

No. Health.168/2015/437 : The Governor of Meghalaya is pleased to constitute the Executive Committee of the **Meghalaya State Price Monitoring and Resource Unit Society** for drug price monitoring with the following members:

- | | | |
|---|---|------------------|
| 1. The Secretary to the Government of Meghalaya,
Health & Family Welfare Department | - | Chairman |
| 2. The Director of Health Services (MI, Meghalaya,
Shillong | | Member |
| 3. The Assistant Drugs Controller, Licensing &
Controlling Authority, Meghalaya, Shillong | - | Member Secretary |
| 4. Senior Inspector of Drugs, Meghalaya, Shillong | - | Member |
| 5. Finance & Accounts Officer, Office of the
Directorate of Health Services (MI),
Meghalaya, Shillong | - | Member |

A. **Powers, Rights and Duties of the Executive Committees:** Subject to the provisions of the rules and regulations, the Executive Committee shall have the following powers and functions:-

- a) The Executive Committee shall be responsible to the Governing Body for the efficient running of the affairs of the Society;
- b) To hire manpower on contract basis as per the PMRU Guidelines issued by the NPPA, Government of India and as amended from time to time;
- c) To propose Bye-laws including amendments to existing Bye-laws for consideration and adoption by the Governing Body.
- d) To approve all the Annual Reports prepared by the Member Secretary and to place the Reports before the Governing Body for consideration and adoption ;
- e) To approve all expenditure upto ₹5,00,000/- (Rupees Five Lakhs) for non-recurring and upto ₹1,00,000/- (Rupees One Lakh) for recurring expenses on each occasion.
- f) The Executive Committee can delegate any of its functions to its Chairman or the Member Secretary.

B. **Meeting of the Executive Committee:**

- (a) The Executive Committee shall ordinarily meet every month or more often if necessary.
- (b) Three members of the Committee including the Chairman/Vice Chairman shall constitute the quorum of the meeting.
- (c) Approval of the Executive Committee can be obtained by circulation of proposal to its members.

C. **Functions of the Officer Bearers of the Executive Committee:**

The powers and functions of the office bearers shall be as follows:

- a) Chairman:
 - i. The Chairman shall whenever present preside over the Governing Body meetings.

- ii. In case the votes for and against a particular issue are equal the Chairman shall have to exercise his/her casting vote in addition to his normal vote.
- iii. The Chairman may direct the Member Secretary to call a special meeting at a short notice in case of emergency.
- iv. The Chairman shall be the sole and absolute authority to judge the validity of the votes cast by members at all Governing Body meetings and Executive Committee meetings
- v. The Chairman through Member Secretary shall be overall responsible for appointment and discipline of staff.
- vi. Any Expenditure more than ₹50,000/- (Rupees Fifty Thousand) shall be approved by the Chairman

Sd/-

(Ram Kumar, IAS)

Secretary to the Government of Meghalaya,
Health & Family Welfare Department.

Memo No. Health.168/2015/437-A

Dated Shillong, the 17th August, 2023.

Copy to:

1. The Commissioner & Secretary to the Governor of Meghalaya, Shillong
2. The Private Secretary to the Chief Minister, Meghalaya, Shillong.
3. The Private Secretary to the Deputy Chief Minister, Meghalaya, Shillong.
4. The Private Secretary to the Minister, Health & Family Welfare Department, Meghalaya, Shillong.
5. The Private Secretary to the Chief Secretary to the Government of Meghalaya, Shillong.
6. The Private Secretary to Principal Secretary to the Government of Meghalaya, Health & Family Welfare Department.
7. The Commissioner & Secretary/Secretary, to the Government of Meghalaya, Health & Family Welfare Department.
8. The Mission Director, National Health Mission, Meghalaya, Shillong.
9. The Director, North Eastern Indira Gandhi Regional Institute for Health & Medical Sciences (NEIGRIHMS), Mawdiangdiang, Shillong.
10. The Deputy Commissioner,
East Khasi Hills District, Shillong /West Khasi Hills District, Nongstoin /South-West Khasi Hills District, Mawkyrwat/ Eastern West Khasi Hills, Mairang / East Jaintia Hills District, Khliehriat /West Jaintia Hills, Jowai /Ri-Bhoi District, Nongpoh /West Garo Hills, Tura / South-West Garo Hills, Ampati /East Garo Hills, Williamnagar /South Garo Hills, Baghmara /North Garo Hills District, Resubelpara
11. The Director of Health Services (MI/MCH&FW/Research), Meghalaya, Shillong.
12. The Director of Printing & Stationery, Meghalaya, Shillong with a request to publish the above Notification in the next issue of the Meghalaya Gazette.
13. The State Informatics Officer, NIC, Meghalaya, with a request to upload the Notification in the Health Department website.

By Orders etc.,

(T. G. NOMIN)

Joint Secretary to the Govt. of Meghalaya,
Health & Family Welfare Department.
